



Job Description

Fonction: Assistant Food & Beverage Manager
Département : F&B
Responsable direct: F&B Manager
Contract: Full time

Organization:
Report to the F&B Manager

Objectives and tasks

- Prepare management, variance, and financial reports on a periodic basis.
- Oversee daily operations, accounting, and financial matters of the F&B store.
- Supervise employee activities to ensure compliance with established standards and policies.
- Identify and resolve operational, financial, and employee-related issues.
- Coordinate with audit and business teams to ensure adherence to established procedures.
- Train and guide staff in their job duties.
- Assist with recruitment, performance reviews, promotions, terminations, and salary adjustments for employees.
- Ensure employees follow operational practices, hygiene rules, and quality standards.
- Develop and implement training programs for employees.
- Manage F&B store operations to ensure excellent service in an economical and profitable manner.
- Initiate the development of methods for high-quality food and drink preparation.
- Train staff on emergency, health, and safety policies.
- Respond promptly to customer complaints to ensure high-quality customer service and satisfaction.
- Plan and supervise marketing and promotional activities to attract more customers.
- Assist in ordering, purchasing, and stocking F&B products.
- Coordinate sourcing and testing of new products and menus.
- Conduct regular repairs and maintenance of F&B equipment.

The perfect match

You have a genuine interest for hospitality and assisting guests. You preferable have previous F&B experience(s) in a similar hotel or restaurant. An excellent knowledge of English and French and/or Dutch language is a must. Another language is a plus.

You possess excellent grooming standards, excellent communication skills and persuasive power. You are self-confident and open minded. You live with a true hospitality DNA and a fun person to work with.

Qualifications & requirements

- Flexible schedule (including weekends and bank holidays)
- Organizing and task management skills
- Eye for detail and understanding
- Efficacy and stress-resistant during rush time
- Upselling skills
- Team working attitude
- Multilingual

We are:

The Dominican is a 4* deluxe design hotel, a destination for elegance in the historical centre of Brussels. The Dominican is the first member of Design Hotel™ in Belgium. The Dominican distinguishes itself by offering a unique product and indulgent hospitality. The hotel offers 150 rooms, 3 Meeting Salons, Gym with sauna and Hammam, Courtyard, Lounge Bar and bustling Grand Lounge.

What we offer:

Joining The Dominican Family is also:

Compensation and Benefits:

- **Competitive Salary:** Based on industry standards and experience.
- **Regular Shifts:** Consistent and predictable work schedule.
- **Public Transport home-work travel:** public transportation costs is 100% up to the company .
- **Exclusive Perks:** One free night per year and staff discounts at Carlton Group hotels, including Design Hotels worldwide.
- **Nutritious Meals:** Access to fantastic and healthy meals during shifts.
- **Uniform:** Provided by the company.

Additional Opportunities:

- **Cultural Experience:** Immerse yourself in The Dominican experience.
- **International Exposure:** Work for a globally recognized company.
- **Team Environment:** Join a supportive team of 47 amazing colleagues.
- **Career Development:** Opportunities for professional growth and advancement.
- **Company Culture:** Be part of a dynamic and expanding corporate culture.

Hungry for more details

Do you think we have a match?

Send your CV and motivation letter to human.resources@thedominican.be

The Dominican
Leopold street 9-15
1000 Brussels
+32 (0)2 203 08 08
www.thedominican.be